



# Enabling remote work

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# How Microsoft can help you enable remote work

Enable people and teams be productive from anywhere



Work confidently with  
**DELL** devices



Enable people to meet  
and collaborate from home



Inform and engage  
employees & customers



Make productivity applications  
available on any device

Enable people to meet & collaborate  
from home

# Microsoft Teams

is the hub for teamwork  
in Microsoft 365



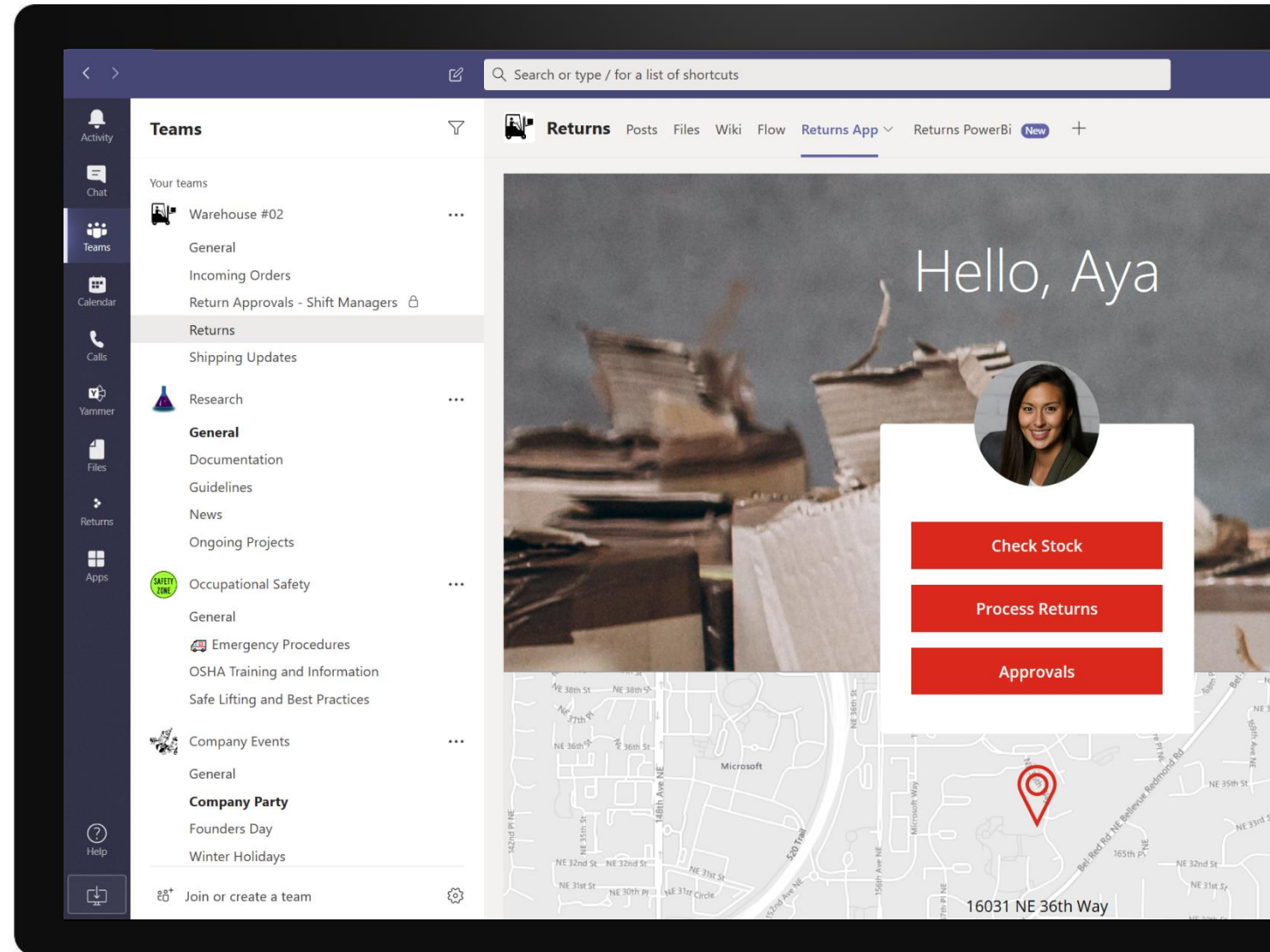
Meetings & calling



Chat & collaboration



Apps & workflow

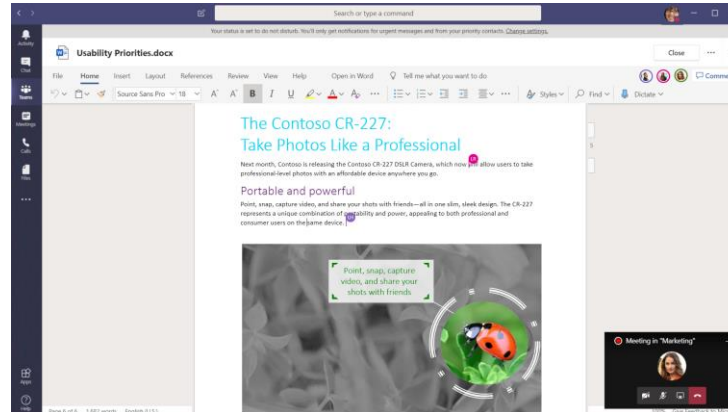




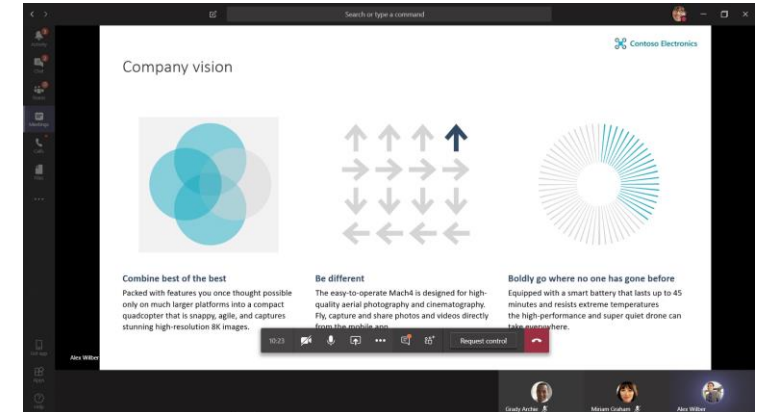
# Participate in interactive online meetings with video and chat



Have a conversation with a colleague or customer



Hold a team update or brainstorming session



Deliver a training workshop

## Microsoft Teams Meetings



Connect & communicate with people inside and outside your organization

- Meet with up to 250 internal & external participants
- Chat and share screens, files, and webcams
- Collaborate in real-time on documents & whiteboards
- Blur or customize your background, & suppress noise\*
- Play back meeting recordings and search transcripts

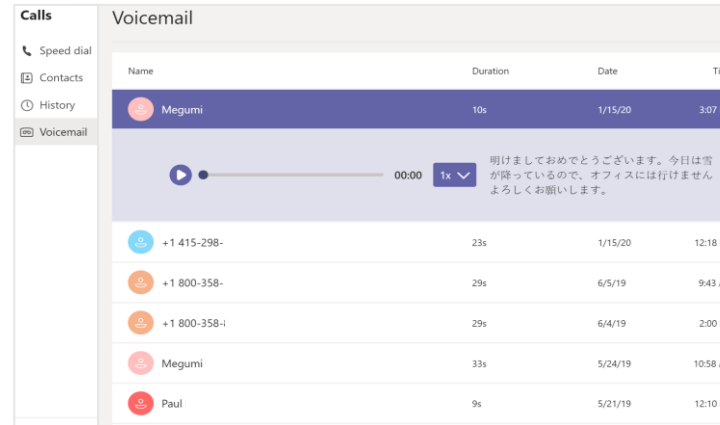
- Join your meeting from PC, Mac, web, or mobile devices
- Define presenter and attendee roles
- Dial in with Audio Conferencing when needed
- Follow along with Live Captions
- Enterprise grade security, compliance & management

\* Feature coming soon

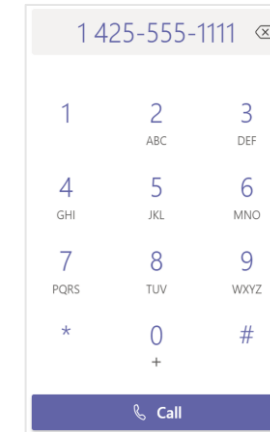
# Worldwide calling inside and outside your organization



Easily call your colleagues regardless of where you work



Calls are natively part of Teams collaboration



Call any phone number worldwide...

## Microsoft Teams Calling



Make and receive calls worldwide

Call anyone with a single click

Easily add chat, video, and screen sharing to your call

Make and receive calls from PC, Mac, Linux, web, mobile and Teams phones

Chat and call with Skype consumer users \*

Simultaneous ring means never missing calls as you answer with the most convenient Teams device

Assign a phone number to users so they can make and receive calls across the world

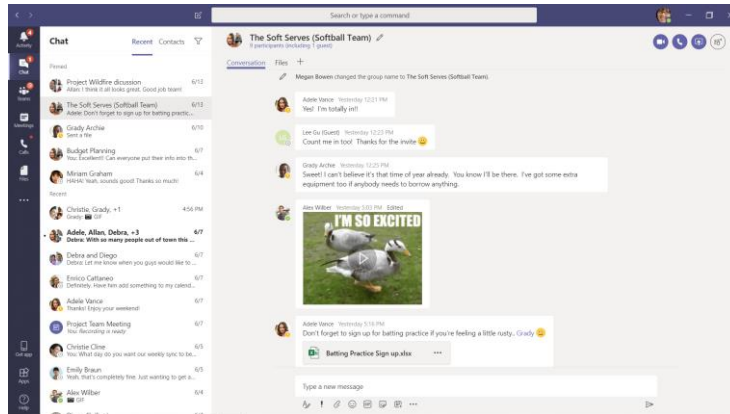
Cloud Voicemail captures your missed calls as a recording in your inbox that includes transcription

Easily forward your calls to other numbers or your voicemail

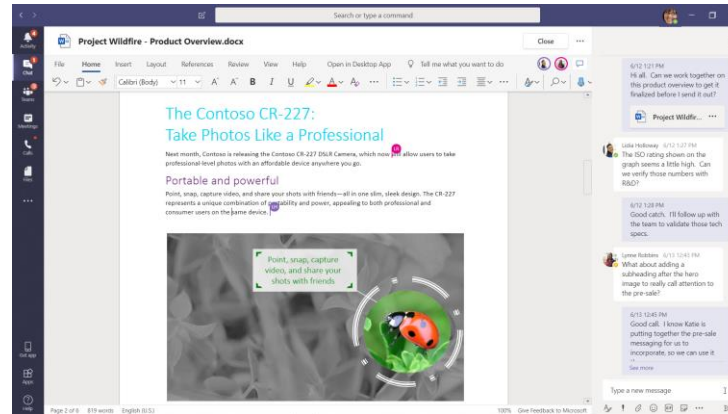
Call delegation so your teams can answer or screen calls

Auto Attendant and Call Queues handle incoming traffic never miss a customer call

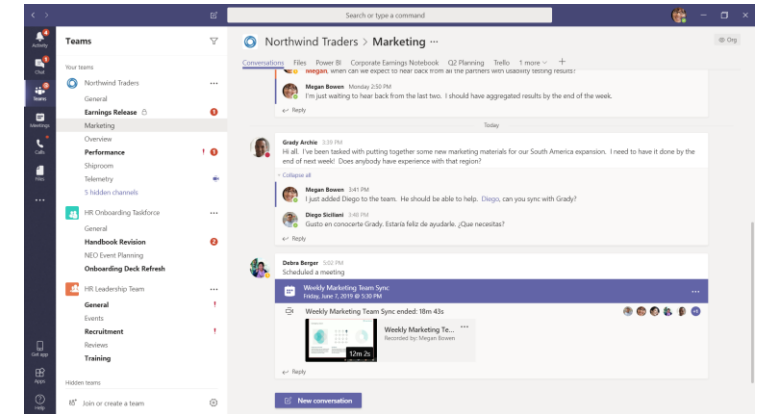
# Collaborate with people inside and outside your organization



Do 1:1 and group chats



Co-author files and keep track of the conversation



Organize team projects by channel

## Microsoft Teams Chat & Collaboration

Chat and collaborate with people in and outside your organization



Chat with co-workers 1:1 or with large groups

Include GIFs and pictures to build friendly rapport

Translate conversations across languages

Create, read & edit Office documents with your team

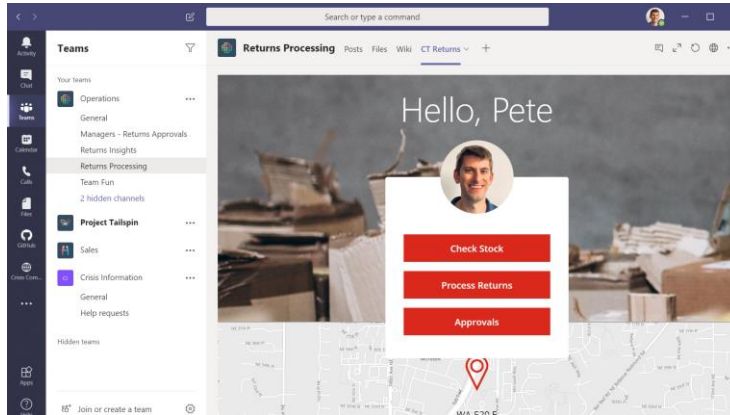
Create teams to organize your workstreams or projects

Stay organized by using channels to segment work

Encourage transparency with channel conversations

Private channels for sensitive content or conversations

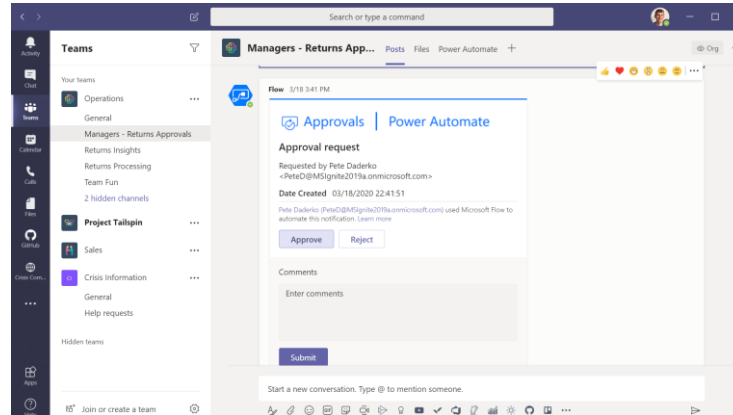
# Automate workflows with low-code tools in Microsoft Teams



When working remotely,  
paper processes are hard



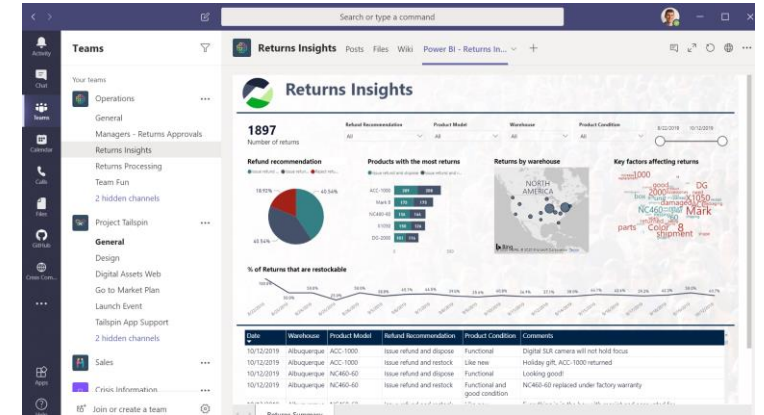
No printer, no problem. Easily  
streamline processes like  
inventory management with  
Power Apps in Microsoft Teams



Having visibility to activities  
across teams can be challenging



Now anyone can digitize  
processes like approvals with  
Power Automate in  
Microsoft Teams



When working remotely, it's  
important to have aligned goals



Consolidate data, embed  
dashboards with insights and  
drive data driven culture with  
Microsoft Teams





## Understanding the offering

Help your SMB customers enable effective remote working with the free version of Microsoft Teams, and optimise their productivity with office Home and Business 2019.

	Office Home & Business 2019	Microsoft Teams (FREE version)
Payment	One-time purchase	
Core Office apps	Word, Excel, PowerPoint, Outlook	
Installations	1 PC or Mac	
Extra storage	Not included	
Domain	Not included	
Support	Technical support by Microsoft only for installation	
Max members		Up to 500,000
File storage		2 GB/user and 10 GB of shared storage
Guest access		Yes
1:1 and group online audio and video calls		Yes
Channel meetings		Yes
Shared meetings		Yes

**Make productivity applications  
available on any device**

# Stay productive working from home

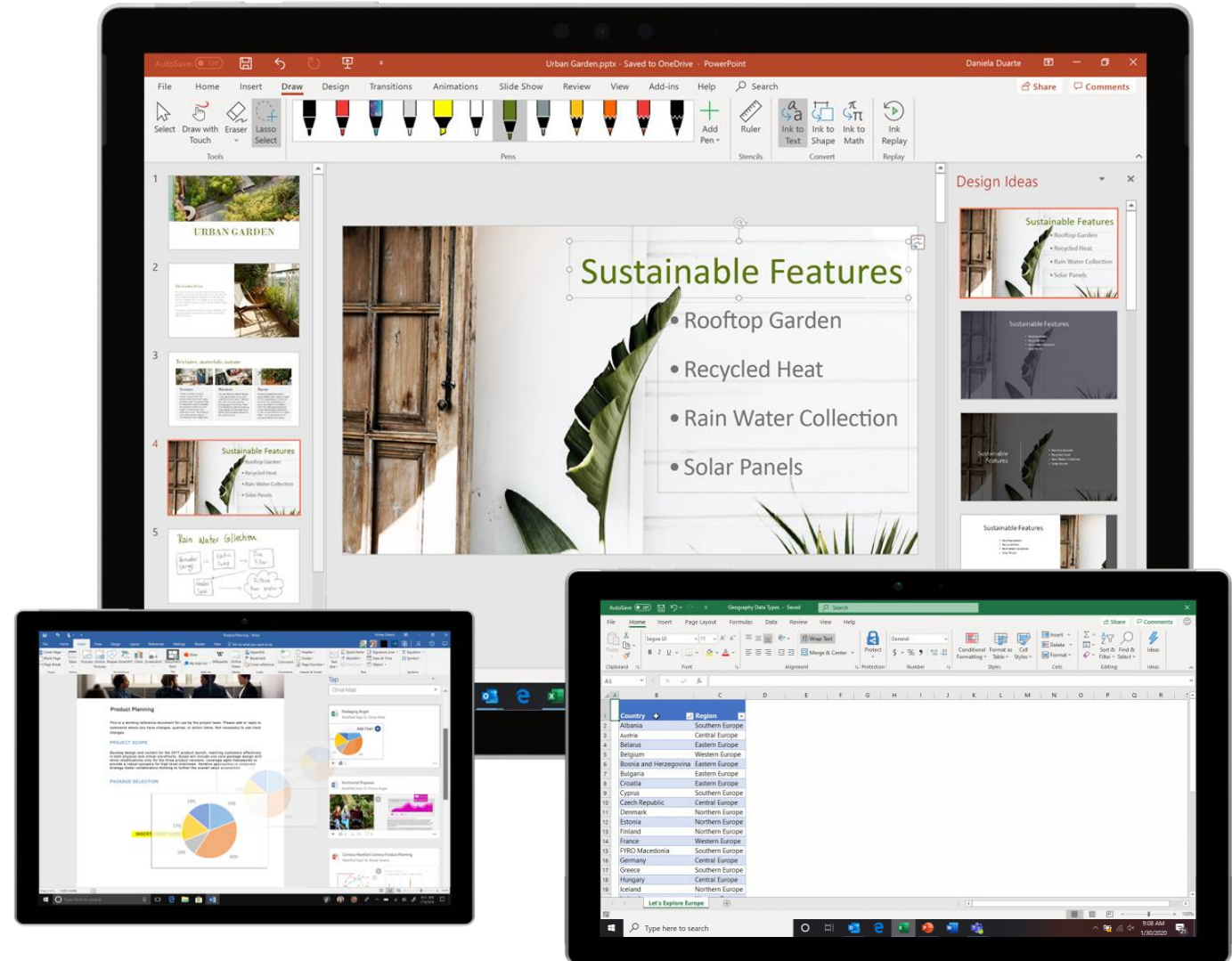
Simple, four-step process to self-install on a home device with the same level of protection and security

User-based license allows for:

- Installs on up to 5 PCs + 5 tablets + 5 phones per user
- Access to your files from anywhere with 1TB cloud storage
- Real-time collaboration with colleagues in the apps

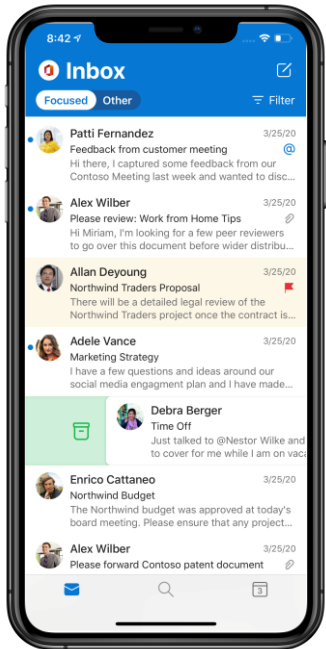
Exclusive access to advanced cloud-backed capabilities that help you stay focused on the important stuff

PowerPoint Designer, Tap in Word, and Excel Data Types through the desktop apps



# Stay connected to the best of Office 365, wherever you are

Connect, organize and get things done with [Outlook mobile](#) - One app for your email, calendar, and documents



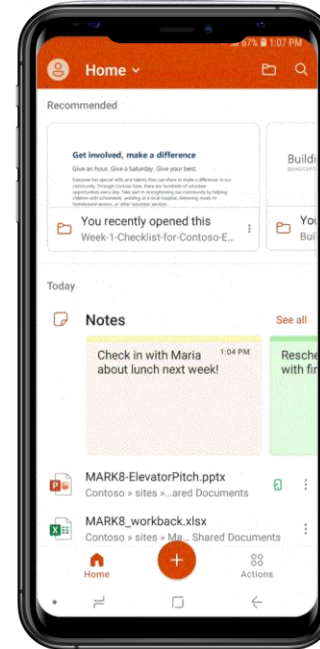
Outlook Mobile

- Manage your time across work and personal accounts
- Keep on top of what matters with a Focused Inbox and insights at a glance
- Be prepared with knowing what's up next and needs your attention
- Protect privacy and stay in control of sensitive information

[Download](#) Outlook for iOS or Android

Watch [tutorial videos](#) for tips on scheduling, calendar sharing, search, file sharing, and more

Access Word, Excel, and PowerPoint from [the mobile Office app](#) and accomplish common tasks using the Actions pane



new Office mobile app

- Word, Excel, and PowerPoint in a single app
- New, uniquely mobile capabilities make creating, editing, and collaborating even easier
- Intelligent features simplify common tasks
- A simpler, more powerful Office experience on the go

[Download](#) the new Office mobile app






**Secure remote access to business & applications**

# Transition to Office 2019 on Windows 10 devices

Windows 7 End of Support (EOS)—January 14, 2020  
Office 2010 End of Support (EOS)—October 13, 2020

## What does Windows 7 and Office 2010 EOS mean for your business?

-  After end of support, your software will stop receiving updates, putting your productivity at risk.
-  PCs running Windows 7 after January 14, 2020 or Office 2010 after October 13, 2020 could pose a security risk.
-  Upgrade to Office 2019 and Windows 10 to help keep your business safe, and to take advantage of the improvements in features and applications made over the last decade.

# With end of support coming soon, what are your options?

## Do nothing

PCs running Windows 7 after January 14, 2020 or Office 2010 after October 13, 2020 should not be considered protected.

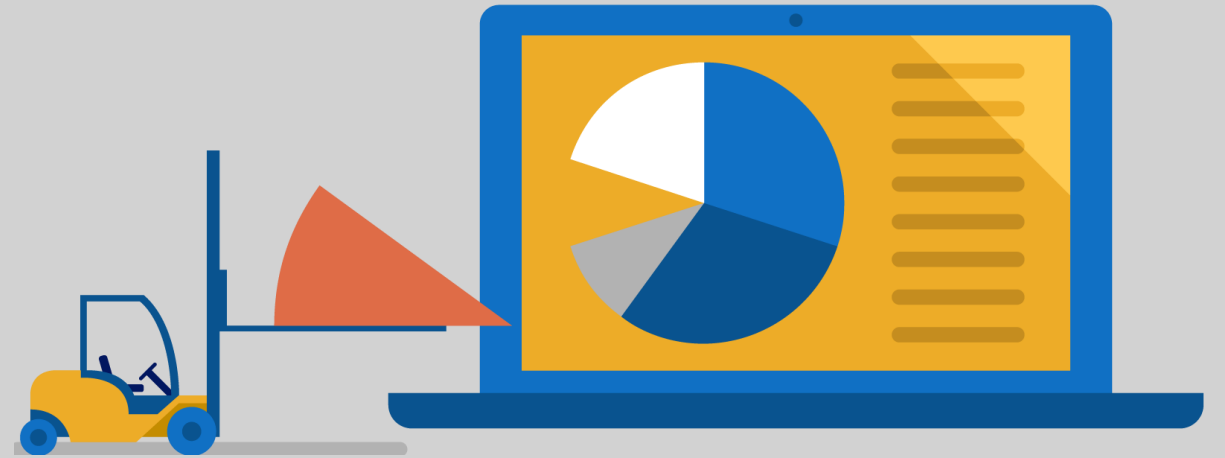
## Upgrade devices, upgrade to Office 365, or both

Take advantage of new features on devices that run faster and cost less to maintain, or upgrade to Office 365 for continuous support.

**Risk**

**Productivity**

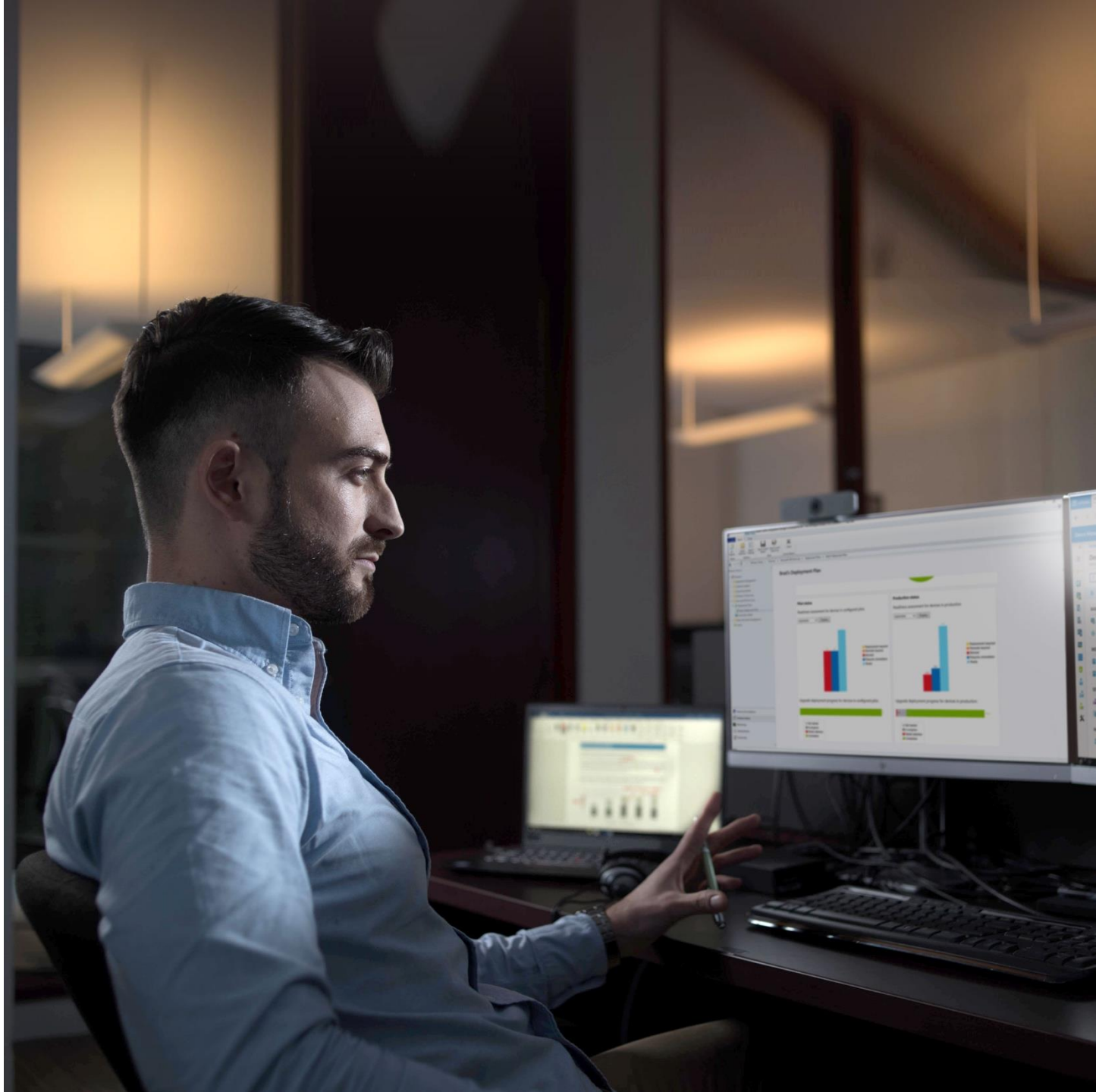
# Microsoft Electronic Software Delivery





# What is ESD?

**Electronic Software Distribution (ESD)** enables digital distribution of software directly to your customer. A great alternative from FPP (Full Packaged Product) and box shipments, and towards product activation codes that are simple to use and offer instant downloads.



# Benefits of ESD

Your customers expect fast and easy delivery of the software they buy today. By offering ESD, your customers are more likely to purchase Office knowing they can avoid the delayed shipping of FPP by immediately downloading and installing Office.



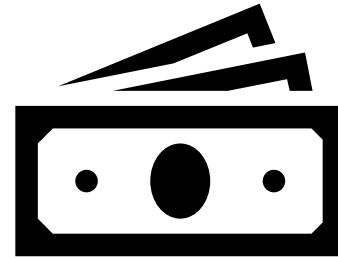
## Fast transaction

24/7 product availability



## Instant, secure delivery

ESD is the best option to provide customers with immediate and secure delivery through digital distribution



## Lower transactional costs

Eliminate labor and shipping costs per transaction while also limiting physical inventory management through digital distribution



## No non-genuine products

Verified emails with protected keys and instructions

- We're here to help:

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