

Thai Binh, 28 June 2022

**MEETING MINUTES
OF THE 2022 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF
VIETNAM FORTRESS TOOLS JSC**

A. Company Information:

- Company Name: VIETNAM FORTRESS TOOLS JSC
- Head office address: Lot B8+B9+B10, Phuc Khanh Industrial Zone, Phu Khanh Ward, Thai Binh City, Thai Binh Province
- Business code: 1000383611

B. Starting time: 09h15 on 28 June 2022

C. Location: Vietnam Fortress Tools JSC, Lot B8+B9+B10, Phuc Khanh Industrial Zone, Phu Khanh Ward, Thai Binh City, Thai Binh Province, Vietnam

D. Participants: Shareholders of Vietnam Fortress Tools JSC

E. Personnel:

Personnel of the Presidium and supporting teams has been approved by the General Meeting of Shareholders, using showing the voting card method, with the agree rate at 100%. Details are as follows:

1. *Presidium:*

- Mr. Tsai Chui Tien – Chairman
- Ms. Duong Thi Thom
- Ms. Le Thi Thu Hang
- Ms. Vi Nguyet Cam

2. *Secretariat:*

- Ms. Vu Thi Hang
- Ms. To Thi Phuong Lan

3. *Inspection Board for Shareholder Status Checking – Vote counting Committee*

- Ms. Mai Thi Hang - Head of Inspection Board
- Ms. Nguyen Thi Ngoc Yen - Member
- Ms. Tran Thi Huyen - Member

F. Conditions for conducting the congress

Head of Inspection Board for Shareholder status checking – Ms. Mai Thi Hang has reported to the General Meeting about shareholder status checking results. At the beginning of meeting, sufficient number of valid participants enabled the meeting to be conducted under the provisions of the current law with the shareholder structure as follows:

Number of Shareholders attend the meeting, include shareholders and authorized persons: 38 shareholders, who own and represent 18,613,801 shares, accounted for 69.434% of the total number of shares with voting rights (26,807,835 shares), Details;

- Number of shareholders who attended the meeting: 17, owning: 17,558,051 shares, accounted for 65.496% of the total number of shares with voting rights.

- Number of authorized person who attended the meeting: 21, represent shareholders who own: 1,055,750 shares, accounted for 3.938% of the total number of shares with voting rights .

G. Meeting contents

- 1. Presidium, the Secretariat and the Voting Committee** were approved by the General Meeting of Shareholders using showing voting card method with 100% acceptance rate.
- 2. Agenda of the Annual General Meeting** was approved by the General Meeting of Shareholders using showing voting card method with 100% acceptance rate.
- 3. AGM regulations** were approved by the General Meeting of Shareholders using showing voting card method with 100% acceptance rate.
- 4. The AGM heard Mr. Tsai Chui Tien presented** the Report on 2021 performance and 2022 plan.
- 5. The AGM heard Ms. Vi Nguyet Cam presented** the Report of Supervisory Board.
- 6. The AGM heard Mr. Tsai Chui Tien presented** Proposal No. 040622-01/TTr-HDQT dated 04 June 2022 on approval of 2021 audited financial statements.
- 7. The AGM heard Mr. Tsai Chui Tien presented** Proposal No. 040622-02/TTr-HDQT dated 04 June 2022 on approval of 2021 profit distribution plan and 2022 proposed profit distribution plan.
- 8. The AGM heard Mr. Tsai Chui Tien presented** Proposal No. 040622-03/TTr-HDQT dated 04 June 2022 on approval of remuneration to Board of Directors, Supervisory Board.
- 9. The AGM heard Mr. Tsai Chui Tien presented** Proposal No. 040622-04/TTr-HDQT dated 04 June 2022 on selecting independent auditor for 2023 financial statements.
- 10. The AGM heard Mr. Tsai Chui Tien presented** Proposal No. 040622-05/TTr-HDQT dated 04 June 2022 on dismissal and election of additional members of the Supervisory Board for the term 2021-2026.
- 11. The AGM heard Mr. Tsai Chui Tien presented** Proposal No. 040622-06/TTr-HDQT dated 04 June 2022 on using undistributed profits
- 12. The AGM heard Mr. Tsai Chui Tien presented** Proposal No. 240622-01/TTr-HDQT

dated 24 June 2022 on transactions with related parties

13. The AGM heard Mr. Tsai Chui Tien presented Proposal No. 040622-08/TTr-HDQT dated 04 June 2022 amendment to the Company's charter and the internal management regulations and regulations of the Board of Directors

14. Discussion at the meeting: Presidium invited shareholders to make comments on the reports and proposals presented at the AGM.

The Chairman shared some content:

Over the past year, company faced many challenges due to impact of covid-19 on business. However, the company has overcome the difficulties and the company was profitable. Mr. Tsai Chui Tien hopes that shareholders have confidence in the company, and the management of the company's Board of Directors.

Shareholders voted for the following contents: the Report on 2020 performance and 2021 plan; the Report of Supervisory Board; Proposal No. 040622-01/TTr-HDQT dated 06.04.2022 on approval of 2020 audited financial statements; Proposal No. 040622-02/TTr-HDQT dated 06.04.2022 on approval of 2020 profit distribution and 2021 proposed profit distribution plan; Proposal No. 040622-03/TTr-HDQT dated 06.04.2022 on approval of remuneration to Board of Directors, Supervisory Board; Proposal No. 040622-04/TTr-HDQT dated 06.04.2022 on selecting independent auditor for 2022 financial statements; Proposal No. 040622-05/TTr-HDQT dated 06.04.2022 on approval dismissal and election of additional members of the Supervisory Board for the term 2021-2026; Proposal No. 040622-06/TTr-HDQT dated 06.04.2022 on using undistributed profits; Proposal No. 240622-01/TTr-HDQT dated 06.24.2022 on approval transactions with related parties; Proposal No. 040622-08/TTr-HDQT dated 06.04.2022 on approval amendment to the Company's charter, internal management regulations and the regulations of the Board of Directors

H. VOTING RESULTS

After reviewing the reports and proposals and discussing about related issues, the 2022 Annual General Meeting of Vietnam Fortress Tools JSC approved the following matters:

1. The report on 2021 performance and 2022 plan;

- With 18,613,801 shares under "Agree", equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under "Disagree", equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under "No opinion", equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting.

2. The Report of Supervisory Board

- With 18,613,801 shares under "Agree", equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under "Disagree", equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under "No opinion", equivalent to 0% of total shares with voting

rights of the shareholders and authorized persons at the meeting.

3. Proposal No. 040622-01/TTr-HDQT dated 06.04.2022 on approval of 2021 audited financial statements

- With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting.

4. Proposal No. 040622-02/TTr-HDQT dated 06.04.2022 on approval of 2021 profit distribution and 2022 proposed profit distribution plan;

- With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;

5. Proposal No. 040622-03/TTr-HDQT dated 06.04.2022 on approval of remuneration to Board of Directors, Supervisory Board;

- With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting.

6. Proposal No. 040622-04/TTr-HDQT dated 06.04.2022 on selecting independent auditor for 2023 financial statements

- With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting.

7. Proposal No. 040622 -05/TTr-HDQT dated 06.04.2022 on the dismissal and election of additional members of the Supervisory Board for the term 2021-2026

- With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;

- With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting.

The additional member of the Supervisory Board for the term 2021-2026 is:

No.	Full name	Number of Votes	Rate %
1	Ms. Dinh Thi Lan Huong	18.613.801	100%

8. Proposal No. 040622-06/TTr-HDQT dated 06.04.2022 on using undistributed profits

- With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting.

9. Proposal No. 240622-01/TTr-HDQT dated 06.24.2022 on transactions with related parties

Number of shares with voting rights after eliminating the voting of T-T Development Joint Stock Company, Objective Holding Incorporated, Mr. Tsai Chui Tien and Ms. Le Thi Thu Hang who have related interests is 1,269,320 shares. Inside:

- With 1,269,320 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting.

10. Proposal No. 040622-08/TTr-HDQT dated 06.04.2022 on amendment to the Company’s charter and the internal management regulations

- With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;
- With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting.

I. 2022 Annual General Meeting of Shareholders of Vietnam Fortress Tools JSC ended at: 10:40 am of 28 June 2022.

The content of the meeting shall be created in a minute and approved by the General Meeting of Shareholders.

General Meeting of Shareholders authorized the Board of Directors to direct and decide all the relevant issues as approved by the General Meeting of Shareholders.

A record shall be made in 03 copies, filed under 2022 AGM documents, Admin Office

documents and Secretariat documents.

Resolutions of the Annual Shareholders Meeting in 2022 shall be made in writing to inform all shareholders in accordance with regulations of the law.

Presidium Chairman
(Signed)

Secretariat
(Signed)

TSAI CHUI TIEN

VU THI HANG

**RESOLUTION
OF THE 2022 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

**THE ANNUAL GENERAL MEETING OF SHAREHOLDERS
OF VIETNAM FORTRESS TOOLS JSC**

Based on:

- *Enterprise Law No. 59/2020/QH14 dated 17/06/2020 issued by National Assembly during the 14th session*
- *Charter of Vietnam Fortress Tools JSC*
- *Minute of the 2022 Annual General Meeting of Shareholders of Vietnam Fortress Tools JSC*

RESOLVES:

Article 1. Approve the report on 2021 performance and 2022 plan

- *With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*

Article 2. Approve the Report of Supervisory Board

- *With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*

Article 3. Approve Proposal No. 040622-01/TTr-HDQT dated 04/06/2022 on approval of 2021 audited financial statements

- *With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*

Article 4. Approve Proposal No. 040622-02/TTr-HDQT dated 04/06/2022 on approval of 2021 profit distribution plan and 2022 proposed profit distribution plan;

- *With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*

Article 5. Approve Proposal No. 040622-03/TTr-HDQT dated 04/06/2022 on approval of remuneration to Board of Directors, Supervisory Board in 2022;

- *With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*

Article 6. Approve Proposal No. 040622-04/TTr-HDQT dated 04/06/2022 on selecting independent auditor for 2023 financial statements

- *With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*

Article 7. Approve Proposal No. 040622-05/TTr-HDQT dated 04/06/2022 on the dismissal and election of additional members of the Supervisory Board for the term 2021-2026:

- *With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*

The additional member of the Supervisory Board for the term 2021-2026 is:

No.	Full name	Number of Votes	Rate %
1	Ms. Dinh Thi Lan Huong	18.613.801	100%

Article 8. Approve Proposal No. 040622-06/TTr-HDQT dated 04/06/2022 on using undistributed profits:

- *With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;*

- *With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*

Article 9. Approve Proposal No. 240622-01/TTr-HDQT dated 24/06/2022 on transactions with related parties:

Number of shares with voting rights after eliminating the voting of T-T Development Joint Stock Company, Objective Holding Incorporated, Mr. Tsai Chui Tien and Ms. Le Thi Thu Hang who have related interests is 1,269,320 shares. Inside:

- *With 1,269,320 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*

Article 10. Approve Proposal No. 040622-08/TTr-HDQT dated 04/06/2022 amendment to the Company’s charter, the internal management regulations and the regulations of the Board of Directors:

- *With 18,613,801 shares under “Agree”, equivalent to 100% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “Disagree”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*
- *With 0 share under “No opinion”, equivalent to 0% of total shares with voting rights of the shareholders and authorized persons at the meeting;*

Article 11. Enforcement terms

This resolution is approved by the General Meeting of Shareholders during the meeting and takes effect from June 28th 2022.

Members of the Board of Directors, Supervisory Board, Board of Management are responsible for the implementation of this Resolution.

Recipients:

- As per Article 11
- The Company's shareholders;
- Filed at Admin.

**ON BEHALF OF THE AGM
CHAIRMAN OF PRESIDUM**

(Signed)

TSAI CHUI TIEN