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DUC QUAN INVESTMENT AND DEVELOPMENT JOINT STOCK COMPANY

Addred: Lot A3- Nguyen Duc Canh Industrial Park, Tran Thai Tong Street, Tien Phong Ward, Thai Binh City, Thai Binh Province

Tel: 02273.845.379

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Website: www.fortex.com.vn ;

Email: info@fortex.com.vn

No: 60/2025/TM-FTM-ĐHĐCĐ

ThaiBinh , June 6, 2025

INVITATION LETTER

TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

To : Shareholders of Duc Quan Investment and Development Joint Stock Company

The Board of Directors of Duc Quan Investment and Development Joint Stock Company, stock code FTM, respectfully announces and cordially invites our esteemed Shareholders to attend the 2025 Annual General Meeting of Shareholders as follows:

1. Time and Venue of the Meeting:

The First:

- Time: 8:30 AM, June 28, 2025
- Venue: Duc Quan Investment and Development Joint Stock Company – Lot A3, Nguyen Duc Canh Industrial Park, Thai Binh City, Thai Binh Province.

The Second: (in case the first meeting does not meet the required conditions to proceed):

- Time: 8:30 AM, June 29, 2025
- Venue: Duc Quan Investment and Development Joint Stock Company – Lot A3, Nguyen Duc Canh Industrial Park, Thai Binh City, Thai Binh Province

2. Meeting Agenda: As outlined in the draft agenda of the General Meeting attached to this invitation letter.

3. Participants: Shareholders have the right to attend the Annual General Meeting of Shareholders according to the list of Shareholders closed on May 30, 2025.

4. Documents for the General Meeting of Shareholders will be posted on Fortex's website at: www.fortex.com.vn, under Shareholder Relations → Shareholder Information..

5. To organize the Meeting properly, Shareholders or authorized persons are requested to confirm their attendance at the Meeting before 5:00 PM on June 27, 2025.

6. Shareholders who register to attend or authorize others to attend the General Meeting of Shareholders, please register by phone, email or send the Meeting Attendance Confirmation to the Organizing Committee.:

- Add: Lot A3- Nguyen Duc Canh Industrial Park, Tran Thai Tong Street, Tien Phong Ward, Thai Binh City, Thai Binh Province
- Tel: 02273.845.379
- Contact: Ms. Luu Thi Thuy Minh

Tel : 0975.619.196 email: minhlt@fortex.com.vn

7. The registration file to authorize another person to attend includes: Authorization form, a copy of the shareholder's ID card, and presentation of the authorized person's ID card. The authorization form can be downloaded at the website: www.fortex.com.vn, under Shareholder Relations → Shareholder Information.
8. Shareholders attending please bring ID card or passport (original).

We respectfully invite shareholders to attend the Meeting!

BOARD OF DIRECTORS
CHAIRMAN

LE MANH THUONG

**DUC QUAN INVESTMENT AND DEVELOPMENT JOINT STOCK COMPANY**

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AGENDA**2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS****DUC QUAN INVESTMENT AND DEVELOPMENT JOINT STOCK COMPANY**

I- OPENING PROCEDURES		
8h00 – 8h30 AM	:	Welcoming delegates and shareholders. Registering shareholders and distributing documents.
8h30 – 8h40 AM	:	Statement of reasons, introduction of delegates
8h40- 8h50 AM	:	Report on the results of checking the qualifications of shareholders attending the General Meeting
8h50 – 9h00AM	:	Introduce and approve: <ul style="list-style-type: none">- Agenda of the General Meeting of Shareholders- Rules and regulations of the General Meeting of Shareholders- Composition of the chair, secretariat, and ballot counting committee
II- MEETING AGENDA		
9h00 – 9h30 AM	:	Presentation of the following reports: <ul style="list-style-type: none">- Report on the Board of Directors' performance in 2024 - Board of Directors' operational direction in 2025- Report to the Board of Directors on the 2024 business performance - Business plan in 2025.
9h30-9h45 AM	:	Presentation of proposals to the General Meeting of Shareholders (7 proposals)
9h45 - 10h00AM	:	General Meeting discussion
10h00 – 10h15 AM	:	The General Meeting proceeds to vote on the proposals
10h15- 10h30 AM	:	The General Meeting takes a break while the Vote Counting Committee counts the ballots.
III- MEETING CONCLUSION		
10h30 – 10h45 AM	:	Announcement of voting results on the proposals approved at the General Meeting
10h45 – 11h00 AM	:	Approval of the Minutes and Resolutions of the General Meeting of Shareholders.
11h00 AM	:	Announcement of Closing

GENERAL MEETING ORGANIZING COMMITTEE